



2009-10 Fund Report

We hope you find the enclosed information interesting and informative.

Your feedback is very important to us.

Kindly take a few moments to complete the
2009-10 fund report questionnaire on the following website:

www.queensu.ca/fundreport

Inquiries about your Fund should be directed to:

Jeanna Faul ~ Development Officer, Fund Stewardship ~ Office of Advancement

Queen's University ~ Kingston, Ontario ~ K7L 3N6 ~ 1 800 267-7837 ~ Jeanna.Faul@queensu.ca

The James R. Booth Memorial Award

Fund: 71115

For fiscal period: May 1, 2009 to April 30, 2010

Gifts contributed to this permanent fund are consolidated with the capital gifts of other donors and invested as part of Queen's University's pooled endowment fund (PEF). The investment objectives and guidelines, the choice of fund managers, and the payout and expense policies applicable to the PEF are determined by the Board of Trustees' Investment Committee. All numbers are rounded to the nearest dollar.

Terms of Reference for the Fund:

Established in November 2007 by the Class of Commerce 1966 in memory of their classmate James R. Booth, B.Com. 1966, and awarded on the basis of financial need and academic achievement to full-time students in the Bachelor of Commerce program in the School of Business.

I. Status of the Fund's Capital:

Book Value: Total of gifts to capital account, with reinvested payout and other adjustments

Opening Balance – May 1, 2009			\$12,150
New Capital Account Activity – May 1 to April 30:			
Contribution(s)	921		
Adjustment(s)	0		
Recapitalization of Income – as per recapitalization on next page	0		
Total:			921
Balance in Capital Account – April 30, 2010			<u>\$13,071</u>

Market Value: Value of capital account reflecting investment appreciation or depreciation since inception. For a complete explanation, please see the **Frequently Asked Questions** insert.

Units Held	Units	Value per Unit	Projected Market Value
As of April 30, 2010	4,619	2.3778	\$10,982

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II. Status of the Fund's Income:

Income Account Activity: Investment income paid to the account and disbursed for purposes as specified in the fund's terms of reference

Opening Balance – May 1, 2009		\$ 68
Contribution(s)	0	
Income credited based on 2009-10 payout rate (0.1249 per unit)	528	
Income credited calculated on new capital account activity	20	
Adjustment(s)	0	
Total:		548
Total available for disbursement through April 30, 2010		<u>\$ 616</u>
Award Recipient(s):		
Name removed for Privacy reasons		
Total distributed in period		(525)
Transfer to capital account for capitalization – see previous page		0
Balance in Income Account – April 30, 2010		<u>\$ 91</u>

Projected Payout to Income Account (2010-11): Based on the Board approved "payout rate" of \$0.1151 per unit

Units Held as of April 30, 2010	4,619	Units
Payout Rate	0.1151	per unit
Next year's projected income		\$ 532
Balance from April 30, 2010		\$ 91
Projected Balance in Income Account (May 2010–April 2011)		<u>\$ 623</u>

Frequently Asked Questions - Class Funds



Please accept our sincere appreciation for the leadership you are providing your classmates in your class fund initiative. Class giving efforts fund many important student awards and special initiatives that continue to make a positive difference at Queen's. The class giving model relies on the commitment of individuals to endorse and persuade their classmates to reconnect with Queen's and leave a group legacy in such a special manner. Thank you for championing this effort.

We are pleased to provide the following with this year's 2009-10 fund report for **The James R. Booth Memorial Award:**

**Sandra Booth
Colin Stephenson**

What information on the Fund Report could we provide to fellow classmates?

Book Value vs Market Value

As the Market Value reflects the investment performance of the Pooled Endowment Fund, which fluctuates monthly, the fund's **Book Value** (or Capital Account Balance) should be provided to the class.

Capital Account Balance (April 30, 2010): \$13,071

Investment Income

To reflect investment income year-over-year and potential fund growth, we recommend reporting annual investment income (please note that this is not necessarily what will be disbursed):

2009-10 Investment Income: \$528

2010-11 Investment Income: \$532

(Please see over)

Award Recipient

While we are pleased to provide the recipient's name in the fund report, privacy legislation requires different handling when communicating to classmates.

Under the Freedom of Information Protection of Privacy Act (FIPPA) the release of information the award recipient consents to on all awards administered through the Office of the University Registrar, Student Awards allows for the release of the recipient's full name, program of study, year, and address or a telephone number. This information can only be released to the contact person(s) listed on fund.

The consent statement used by the Office of the University Registrar, Student Awards does not permit the recipient's personal information to be published online or in print. **If a Class wishes to publish this information online or in print then further consent outlining the specific use of the recipient's personal information is required from the recipient.**

Formal requests for further consent from the recipient must be directed through the Senior Awards Officer, Donor Relations, in the Office of the University Registrar, Student Awards. Any request of this nature must include how the information will be utilized and a description of who will be the intended audience for this information. Further, only students who are actively registered at Queen's will be contacted to provide further consent to release personal information.

Chris Coupland,
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Who could I contact to discuss class fund-raising initiatives?

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